

The Mendham Borough Library building is still closed to patrons, but as of 10AM Monday June 15, we are offering CURBSIDE service. The Interlibrary Loan system will not be delivering items to libraries until fall 2020.

NOTE: We have been informed that Hilltop Rd in front of the library will be subject to closings over the next few weeks for milling and paving. If driving, use the entry by Peapack Glastone Bank to come in the back way to the parking lot behind St. Marks. To pick up your items park at the municipal lot behind St. Marks or at Bailey's Funeral Home.

Here is how **Curbside Pickup** will work:

1. Pick the book or item you want to borrow and place a hold on it.

You may browse the library catalog online. Starting Monday, June 15 you will be able to place holds again. Not sure what you would like to read? We can help! We will be taking photos of new books that are available and load it to our Facebook page every few days. See something that looks interesting, just give us a call. We will take it off the shelf and we will put it on hold on it for you and then you can pick it up using curbside service. Until Monday July 6 you will only be able to place holds on Mendham Borough Library items.

Miss Tina will be creating Themed Book Bundles for the children books. Bundle themes will be announced on our Facebook and Instagram Pages. Don't see a theme that your child would like, just give us a call and tell us the theme/subject you would like books on and we will try to find a couple of books on that theme for you. Your child loves books about dogs, no problem we have a book bundle for that!

Make note as to whether the item is part of the Mendham Borough Library collection or if it is available through the Inter Library Loan System (ILL).

2. Reserve your book or item(s) online or by calling the library at 973-543-4152.

3. Wait for your notification that your item is ready for pickup.

Once your item is available you will receive notification from our automated system letting you know your item(s) are ready for pickup. You have 7 days to pick up the item. After 7 days the items will be returned to the shelf.

4. Pick up your item in our parking lot

If your item is from the Mendham Borough Library collection, *Curbside Pickup* is available Monday- Thursday 10:30AM-7:30PM, Friday 10:30AM-4:30PM and Saturdays 10:30AM-1:30PM. Telephone the Library and let us know when you will arrive to pick-up, then call us from the parking lot when you arrive.

A staff member will place your item(s) in a plastic bag with your name on it and leave it on a table by the rear door outside the library. If the weather is inclement your items will be waiting for you inside the back door on a cart.

If you request an item that is not owned by Mendham Borough Library (after July 6), when it becomes available you will need to go to the other library to pick it up and then return that item to that library.

5. Returning your items

Mendham Borough Library items should be placed into the **book drop** at the library. Please do not place them onto the pickup table. All items that are returned in our book drop will be placed in a quarantine area and not checked in for 72 hours.

Items belonging to other libraries must be taken back to that library and placed into their book drop.

Questions: please call us and let us help you.