

## Mendham Borough Library

### Museum Pass Policy

1. A Library offers Free passes to a number of area museums that may be borrowed by any MENDHAM BOROUGH LIBRARY cardholder (*Courtesy cardholders are not eligible*) in good standing, 18 years of age or older.
2. Reservations may be requested up to 1 month in advance of the desired date, subject to availability, on a first come first served basis.
3. The loan period is 3 or 4 days. Pass must be returned by 6PM on the due date.
4. The pass may not be renewed.
5. The pass must be returned INSIDE the library to the circulation desk. Passes may NOT be returned to the book drop.
6. Late charges are \$5.00 per day, (with a maximum fine of \$100.00)

If the pass is lost or stolen while in the patron's possession, the patron assumes the responsibility of the replacement fee of \$25.

### **Fine Print:**

***When you visit the museum with our membership card, you MUST also be prepared to show your library card.***

Please remember to cancel an unwanted pass before the day of your planned visit, or you will not be allowed to place additional reservations for 30 days.

It is the patron's responsibility to make sure the museum is open to the public on the day or days the patron has chosen to visit the museum.

Approved Library Board of Trustees 4/28/15