

Mendham Borough Library Computer and Internet Use Policies

The Mendham Borough Library provides library users free, limited use of its internet accessible computers. Each computer user must read these Computer and Internet Use Policies, as approved by the Library Board, prior to their use of a computer.

Although the library supports the right to privacy and confidentiality in accordance with New Jersey State Laws, computer users must be aware that computers are all located in public areas and privacy cannot be guaranteed. The Library Board also asks that computer users keep in mind that computer workstations can be seen and shared by people of all ages and backgrounds. Consideration for others is expected when viewing web pages. Additionally, computer users must be aware that when using the computers for personal use the privacy of personal information cannot be guaranteed.

In keeping with the Mendham Borough Library's objective to make accessible the broadest range of information in a variety of formats, the Library provides public access to the Internet on five of its computers. The Internet enables the Library to provide information beyond the confines of its own collection. However, the Library cannot control and is not responsible for the content of information obtained through the Internet, and does not guarantee that information accessed through the Internet is accurate, reliable, legal, current or complete.

General Computer Use Information

1. Computer use is on a first come first serve basis. All users must sign in at the circulation desk.
2. Computer use time will be limited to 30 minute time frames by library staff if demand for the computers requires such action.
3. Each computer user must read the Computer and Internet Use Policies before an initial computer usage.
4. No eating or drinking is permitted at any of the computer stations at any time.
5. The system does not permit downloading software, installing software or saving files to the hard drive. You may save your files to a formatted CD, 3 1/4" floppy diskette or a USB flash drive.
6. The library provides paper and a networked printer for a nominal fee. No printing is available for wireless at any time. The library reserves the right to limit the number of pages a user is permitted to print per session.
7. To email from the library, a personal email account must be used.
8. All equipment problems must be reported to library staff immediately. It is illegal to physically or electronically modify computer equipment or tamper with hardware or software. Deliberate misuse of the computer or its components will result in lost computer privileges; repair costs will be the responsibility of the user.
9. The library is not responsible for any loss or corruption of data or files resulting from use of public computers.
10. Headphones are permitted but volume must be kept low so as not to disturb others
11. No more than one person may use a computer work station at any time.

Internet Use Policies

1. All computer users must use the Internet in a manner that is consistent with the educational and informational purposes for which the computers are provided.
2. Computer users using the Internet may not display, send or receive, and print text or graphics defined as obscenity in federal, state and local laws including: NJSA 2C:34-2 Obscenity for Persons 18 years of Age or Older; NJSA 2C:34-1.1 Obscenity for persons under 18; and NJSA 2C:34-4 Public Communication of Obscenity (see attached).
3. Illegal use of the Internet is prohibited. For example, computer users may not use the Library's Internet access to view, print, distribute, display, send or receive images, text or graphics of obscene material or material that violates laws relating to child pornography. Computer users may not disseminate, exhibit or display to minors materials that are harmful to minors.
4. All parents, guardians and caregivers must supervise their own children's use of the computers. While the Library staff are not responsible for monitoring information accessed by children from the Internet, the library staff reserves the right to contact the parent, guardian or caregiver of any child that is not supervised by a parent, guardian or caregiver and is seen displaying inappropriate material for minors.
5. U.S. copyright law governs unauthorized use and distribution of copyrighted materials. Users may not copy or distribute electronic materials or software, except as permitted by the Fair Use regulation or other applicable legislation without permission of the copyright holder.
6. Downloading or installing any program is prohibited, including those defined as but not limited to, spyware, viruses, Trojans, malware or any other illegal utility on the computer.
7. Computer users may not use the library computers for any activity that is patently offensive, intrusive, disruptive, harassing, or creates an intimidating or hostile environment to staff and/or to other patrons.

Computer users agree to indemnify and hold harmless the Library, Library Board, and its employees and agents from any claim, demand, liability, cause of action, suit, judgment, or expense (including attorney's fees), arising out of any use of the Library's computer equipment, network, phone lines, wireless service, or Internet connection.